

## Online Access

You will need a User Name and Password to log on to program your thermostat online. Your **User Name** will be the **Serial Number** of your thermostat and your **Default Password** will be your **Last Name (in lower case)**. You can find the serial number on the sticker on the bottom edge of your thermostat. Allow 1-2 weeks from installation before you are established in the system for online access. You can personalize your User Name and Password after your initial login. For future reference, record your User Name and Password in the following space:

USER NAME

PASSWORD

## Change Thermostat Settings Online

Through the **peaksaver** Control Centre, it's easy!

- On the left side, under **Thermostat**, click on your serial number to see the drop-down menu. If you have more than one thermostat installed, all of the serial numbers will be listed. Each one can be programmed individually.
- Click on **Schedule** in the drop-down menu.
- Click on **Weekday**, **Saturday** or **Sunday Schedules**.
- Choose **Heating** or **Cooling** button.
- Then, simply adjust the slide bars to set the time and temperature.
- When complete, click on **Submit** button at the bottom of the page and you will see your thermostat accept the changes.

NOTE: The Web interface is a one-way communications feature and does not display current settings or temperatures at the thermostat, only the settings last used through the interface.

## Opting Out of a Cycling Event

Participants are allowed to temporarily opt out of load control events, in advance, twice per year by calling the customer support line at 1-866-323-0206 for a period not to exceed 48 hours. Participants may not opt out during an event.

## View Cycling History

You can view a schedule showing when your utility has cycled your air conditioner compressor during the past week, month, or since installation of the thermostat. Under **Program Service** select **History**. The main **Control History** screen displays that day's cycling data, if any.

You can choose to view all or part of the cycling history, or view a summary. Select **All** to see all of the cycling times since installation.

# Quick Reference Guide

Your technician programmed your thermostat to suit your air conditioning and heating needs. This Quick Reference Guide makes it easy for you to change your thermostat settings.



By participating in this program, you are helping to manage energy in our region. This partnership with your utility will also help reduce the cost of electricity and preserve the environment for future generations.

Our success with **peaksaver**<sup>®</sup> depends on your feedback. We invite you to complete the customer survey and mail it back to us. Please call the number below if you have any questions about the program.

**peaksaver** Hotline  
1-866-323-0206

Our Customer Service Representatives will guide you through the process of programming your thermostat and answer any questions you may have about your participation in the program. For more information about **peaksaver**, please visit our website at [www.enersource.com](http://www.enersource.com)



\* A program offered by the Ontario Power Authority and Enersource Hydro Mississauga.  
OH An official mark of the Ontario Power Authority. \*Offer may vary by service provider.  
© Trademark of Toronto Hydro Corporation. Used under license.



## Setting Current Time and Day

The clock should never require adjustment since it automatically updates for daylight savings time and stores all date/time information. Should the time and date need to be reset after a power failure, this is an indication that the battery needs to be replaced. To manually set the current time display:

- Press **CLOCK**, then press **▲** or **▼** to adjust the time. (Press and hold **▲** or **▼** to advance the time more quickly.)
- Press **DONE** to save & exit (or press **CANCEL** to exit without changing the time).

## Programming or Changing Heating & Cooling Settings

There are five (5) system modes. Press the **SYSTEM** button to select one of the following, then press **DONE**. Pressing the **SYSTEM** button successively will toggle the thermostat from one mode to another.

- **Heat:** Thermostat controls only the heating system.
- **Cool:** Thermostat controls only the cooling system.
- **Off:** Heating and cooling systems are off.
- **Auto:** Thermostat automatically selects heating or cooling depending on the indoor temperature.
- **Em Heat** (only for heat pumps with auxiliary heat): Thermostat controls Emergency and Auxiliary Heat.

It's easy to program your system for maximum energy savings. You can program four time periods each day with different settings for weekdays and weekends. Times can be programmed in 15-minute increments.

1. Press **SCHED**, then **EDIT**.
2. Press day buttons to select day(s). There are three groups (MON-FRI), (SAT), and (SUN).
3. Press **▲** or **▼** to set Wake time for selected day(s).
4. Press **▲** or **▼** to set Heat and Cool temperature for this time period.
5. Press other time periods (LEAVE, RETURN, SLEEP) to set time and temperatures for each.
6. Press **DONE** to save and exit (or press **CANCEL** to exit without saving changes).

*Note: Press **FAN** to customize fan settings for any time period. These become your **AUTO** fan settings.*

*Note: You can press **CANCEL** or **PERIOD** to eliminate any unwanted time period.*

## Changing Your Fan Control

Press **FAN** to select fan operation, then press **DONE**.

- **On:** Fan is always on.
- **Auto:** Fan runs only when the heating or cooling system is on.
- **Circ:** Fan runs randomly, about 35% of the time, not counting any run time with the heating or cooling system.

You can press **FAN** to override the fan settings you've programmed for different time periods. If you select **On** or **Circ**, the setting you select remains active until you press **FAN** again to select **Auto**.

*Note: If a fan schedule is programmed, "Auto" runs the fan schedule.*

## Temporary Setting Changes

Press **▲** or **▼** to immediately adjust the temperature. This temporarily overrides the temperature setting for the current time period.

The new temperature is maintained only until the next programmed time period begins. For example, if you want to turn up the heat early in the morning, it will automatically be lowered later, when you leave for the day. To cancel the temporary setting at any time, press **CANCEL** (or **SCHED**). The program schedule resumes.

## Permanent Setting Changes

- Press **▲** or **▼** to immediately adjust the temperature. This temporarily overrides the temperature setting for the current time period and when followed by pressing **HOLD**, permanently adjusts the temperature.
- Pressing **HOLD** turns off the program schedule but the program settings are retained and can be resumed by pressing **CANCEL** (or **SCHED**) to cancel "Hold" and reactivate the program schedule.

## View Messages

- Press **VIEW** on your screen. The message envelope icon blinks whenever you get a new message and if there are no messages, the message icon does not appear.
- Use the arrow buttons to view the messages. There can be a maximum of five messages.
- Press **DELETE** to delete the displayed message.

## Clean the Screen

- Press **SCREEN** to go to the cleaning screen.
- Press **OK** to lock the screen for cleaning. (The screen remains locked for 30 seconds so you can clean the screen without changing any settings.)
- After 30 seconds, press **CANCEL** to resume normal operation, or press **OK** if you require more time for cleaning.

*Note: Do not spray any liquid directly on the thermostat. Spray liquids onto a cloth, then use the damp cloth to clean the screen. Use water or household glass cleaner. Avoid abrasive cleansers.*